



**SOLAR ENERGY CORPORATION OF INDIA LIMITED**  
(A Government of India Enterprise, Miniratna Category-I Schedule 'A' CPSE)  
6<sup>th</sup> Floor, Plate - B, NBCC Office, Block Tower -2, East Kidwai Nagar,  
New Delhi – 110023  
CIN No. U40106DL2011GOI225263

Solar Energy Corporation of India Ltd. (SECI) is a CPSE under the administrative control of the Ministry of New and Renewable Energy invites applications for the positions of consultants in various discipline as detailed below:

**Sr Consultant (Contracts & Procurement)**

<b>Post</b>	<b>Sr Consultant (Contracts &amp; Procurement)</b>
<b>Position</b>	01 (one)
<b>Salary</b>	Rs. 130000/- per month
<b>Essential Qualification</b>	Bachelor of Engineering (B.E/B.Tech) any discipline from recognised Institute / University
<b>Desirable</b>	M.Tech from recognized Institute / University
<b>Essential Post Qualification Experience</b>	The applicant should possess 25 years post qualification executive experience in Contracts & Materials/ Operation and maintenance of power plant. Experience in Power / Energy Sector will be added advantage.
<b>Job Description</b>	The consultant is expected to provide consultancy on the following areas:  a. Contract Management b. Inventory Management c. Purchase Management d. Insurance & Risk Management e. Scrap Management f. Any other activity assigned by SECI
<b>Upper Age Limit</b>	63 years

**Sr Consultant (Personnel & Administration)**

<b>Post</b>	<b>Sr Consultant (Personnel &amp; Administration)</b>
<b>Position</b>	01 (one)
<b>Salary</b>	Rs. 130000/- per month
<b>Essential Qualification</b>	Master of Business Administration / Post Graduate Program with specialization in Human Resource from recognized Institute/ University.

<b>Essential Post Qualification Experience</b>	Candidate should have minimum 25 years of relevant post-qualification executive experience in handling Personnel & Administration / Human Resource Development out of which minimum 10 yrs. experience in functioning of CPSEs/ Central Govt. Ministries/ Departments/ Private Organisation of repute in Human Resources, General Administration & operations, framing of policies etc.
<b>Job Description</b>	The consultant is expected to provide consultancy on the following; <ul style="list-style-type: none"> <li>a. Engagement, rationalisation and deployment of contractual and regular manpower.</li> <li>b. Framing of various HR Policies including updation of Recruitment Rules and SECI Career Progression Policy etc.</li> <li>c. Comparison of existing HR Policies with the other CPSEs</li> <li>d. Guiding on adherence of statutory laws and regulations related to HR as and when required.</li> <li>e. Any other activity assigned by SECI.</li> </ul>
<b>Upper Age Limit</b>	63 years

#### **Sr Consultant (Merchant Power)**

<b>Post</b>	<b>Sr Consultant (Merchant Power)</b>
<b>Position</b>	01 (one)
<b>Salary</b>	Rs. 100000/- per month
<b>Essential Qualification</b>	Bachelor in Engineering in Electrical / Mechanical/ Electronics from recognized Institute / University
<b>Desirable</b>	MBA/ M. Tech from recognized Institute / University
<b>Essential Post Qualification Experience</b>	The applicant should possess minimum 20 years of post-qualification experience of power trading, out of which at least 10 years working experience on power market.
<b>Job Description</b>	The consultant is expected to provide consultancy on the following; <ul style="list-style-type: none"> <li>a. Power sale and purchase in Energy Exchanges</li> <li>b. Generate new business for supply of open access power to various commercial and industrial clients in India</li> <li>c. Create new business opportunities for SECI under different market segments and ensure achievement of business targets, analysing various regulatory frameworks and implementing same in trading functions, monitoring the power market.</li> <li>d. Compliances requirement of the Power Trading business including CERC and other regulatory bodies' guidelines.</li> <li>e. Keeping track of various regulatory changes which directly or indirectly affect the market.</li> </ul>

<b>Upper Age Limit</b>	63 years
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### **BENEFITS OFFERED:**

1. The monthly consolidated fee is Rs. 1,30,000 /- (one lakh thirty thousand only).
2. Reimbursement towards mobile and internet facility upto monthly ceiling of Rs. 2000/-.
3. In case of posting in Site Office of SECI, SECI will provide suitable Bachelor Accommodation.
4. Reimbursement towards Conveyance upto monthly ceiling of Rs. 12000/-.
5. In case of outstation official tour, SECI will pay TA/DA as per company policy.
6. The Consultant shall be eligible for 1 day leave for each completed month of service.

### **OTHER TERMS AND CONDITIONS**

1. Indian Nationals only need to apply.
2. The Engagement is purely on contract basis and will not confer any right for regular appointment in SECI/ Administrative Ministry.
3. Consultant will be appointed initially for a period of six months extendable on need basis after evaluation of the performance.
4. Executives who have opted for VRS from PSU/ Govt, shall not be eligible for this engagement.
5. The Consultant shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work.
6. The engagement as Consultant in case of a retired Government Servant shall not be considered as a case of re-employment.
7. Depending upon the number of applications, SECI reserves the right to fix up the eligibility criteria, limit the number of applications to be called for a particular post and to decide about the mode of screening thereof. No correspondence will be entertained for non-calling of candidates for any of the selection process or for non-selection. The decision of SECI in this regard will be final and binding on all the candidates. Shortlisted candidates will be informed through E-mail/Website notifications. The stages of selection process will be periodically displayed on website: [www.seci.co.in](http://www.seci.co.in) and candidates are advised to visit the website from time to time.
8. The Applications is to be submitted in the prescribed format given below at Annexure -I along with Appendix.
9. The cut-off date for determining age limit and post qualification experience will be closing date of notification of the vacancies.

10. The candidates should have minimum adequate qualification as on closing date. Unless specifically mentioned all qualifications must be full time qualifications from a recognized University / Institute.
11. The applicant Email ID entered in the application form must remain valid for at least next one year. All future correspondence would be sent via E-mail only.
12. The candidature of a candidate shall be cancelled at any point of time if the candidate is found not meeting the advertised eligibility criteria during the process of recruitment or even after appointment.
13. The prescribed qualifications / experience constitutes minimum standards and mere possession of the same will not entitle a candidate for being considered for selection process.
14. The Management reserves the right to increase or decrease the number of posts or consider for lower posts / grades or not to fill all or any of the notified posts or raise the minimum eligibility standards, change the selection criteria, cancel recruitment process without assigning any reason.
15. The candidature of the applicant is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not found in conformity with the eligibility criteria mentioned in the advertisement.
16. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Delhi and Courts at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.
17. In case any dispute arises on account of interpretation in versions language other than English, English version shall prevail.
18. Application submitted with incomplete documents in support of eligibility criteria shall be summarily rejected. Applications in which the essential qualification or eligibility w.r.t specification cannot be fully ascertained will be liable for rejection. Hence, candidates are advised to properly fill the application and provide necessary documents. Subsequent claim for eligibility will not be entertained.
19. The applications duly filled in the prescribed format (Annexure-I), neatly written or typed along with testimonials should be submitted through e-mail at [hr@seci.co.in](mailto:hr@seci.co.in) on or before **24.07.2024**. **Applications would not be accepted after the last date of submission.**

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**ANNEXURE-I**

**Application for engagement as Consultant on contract basis in Solar Energy Corporation of India Limited**

<b>Name</b>	
Mothers/ Fathers/ Husband's Name	
Address for Correspondence	
Permanent address	
Contact No./Nos.	
Email ID	
Educations/Technical Qualification (S)	
Details of experience to be attached as "APPENDIX"	<b>Duly filled Performa "APPENDIX" is attached.</b>
Date of leaving / retirement and name of the office where the officer was last working.	
Any other relevant information (use a separate sheet, if necessary)	

The information furnished above is true. I have carefully read the terms and conditions mentioned in Annexure-I and they are acceptable to me. I certify that no disciplinary proceedings are pending against me, as on date.

**Date:**

**Name  
Signature of the Applicant**

**APPENDIX**

**Details of experience**

<b>Period of (Starting from the latest)</b>	<b>Name of Office/Organization</b>	<b>Post, Remuneration or Pay Band with Grade Pay, if applicable</b>	<b>Description of duties performed</b>

Name / Signature: - .....