

**RECRUITMENT NOTIFICATION NO. 2/ 2018**

Solar Energy Corporation of India Limited (SECI) invites ONLINE applications from professionals for filling up of the following vacancies on Direct Recruitment basis:

S. No.	Post/ Grade	Number of Posts	Upper Age Limit	Job Specification (qualification)/ Experience	Job Description/ Nature of Duties
1	Manager  (Environment)  E-4  ₹ 70,000 – 2,00,000/-	<b>01 - UR</b>	40 years	<p><b><u>Essential:</u></b></p> <p>Full Time BE/B.Tech/ M.Tech from a recognised University</p> <p style="text-align: center;">or</p> <p>First Class Master Degree in Natural Resource Management/ Environmental Sciences/ Environmental Engineering or equivalent from recognized Institute/ University.</p> <p>7 years post qualification in line Executive experience in handling Environmental Management Rules and Regulations of MOEF/State Pollution Board, Soil Science including testing methods and Parameters, Forest Protection, Water Shed Management, Catchment Area Protection, liaison with State and Central authorities for securing clearances etc. Adequate experience in the field of Environment Management, Environment Impact Assessment (EIA) studies, Preparation/ Implementation of Environment Management Plan (EMP),</p> <p>Experience in PSU/Listed Company particularly in Power Sector will be preferred.</p>	<p>(i) To work on Environmental aspects for setting up of Renewable Energy projects in SECI.</p> <p>(ii) Development of Environmental Policy of SECI.</p> <p>(iii) Ensuring Environmental compliance of various Renewable Energy projects.</p> <p>(iv) Defining environmental compliance in various tender documents to be released by SECI for solar, wind, floating solar and other Renewable Energy projects.</p> <p>(v) Site survey of Renewable Energy projects in view of various Environmental and social regulations.</p>

				<p><b><u>Desirable:</u></b></p> <p>Experience with multi-lateral agencies such as ADB, WB on the above would be an added advantage.</p>	
2	<p>Manager</p> <p>(Battery Energy Storage)</p> <p>E-4</p> <p>₹ 70,000 – 2,00,000/-</p>	<b>01 - UR</b>	40 years	<p><b><u>Essential:</u></b></p> <p>Full Time BE/B.Tech/ M.Tech/ M.Sc from a recognised University.</p> <p>7 years post qualification in line Executive experience out of which at least two years of Experience in Battery Energy Storage Solutions.</p>	<p>(i) To work on both large scale and small energy storage projects.</p> <p>(ii) Developing specifications of various applications of Energy Storage.</p> <p>(iii) Design analysis and execution of storage projects along with solar and wind projects.</p> <p>(iv) To work on storage projects in view of grid integration of Renewables.</p>
3	<p>Manager</p> <p>(Wind Power)</p> <p>E-4</p> <p>₹ 70,000 – 2,00,000/-</p>	<b>01 - UR</b>	40 years	<p><b><u>Essential:</u></b></p> <p>Full Time BE/B.Tech/ M.Tech/ M.Sc from a recognised University.</p> <p>7 years post qualification in line Executive experience out of which at least two years of Experience in in the field of Wind and Hybrid project (it should have wind component).</p>	<p>(i) To work on Wind projects being developed by the Company.</p> <p>(ii) Design analysis and developing wind specifications of wind projects.</p> <p>(iii) Construction supervision and Commissioning of Wind projects.</p> <p>(iv) Wind Energy generation forecasting, Scheduling.</p> <p>(v) To work on Solar-Wind Hybrid projects.</p>
4	<p>Officer</p> <p>(Official Language)</p> <p>E-1</p> <p>₹ 40,000 – 1,40,000/-</p>	<b>01 - UR</b>	35 years	<p><b><u>Essential:</u></b></p> <p>Post Graduate in Hindi Literature. Should have English as one of the electives in Graduation</p> <p>04 year in line experience including experience of translation from English to Hindi and vice versa</p> <p><b><u>Desirable:</u></b></p> <p>Graduate (Honors) in English or Master Degree in English as an added qualification.</p>	<p>(i) Translation and vetting from English to Hindi and vice versa of any nature of work arising in the Corporation.</p> <p>(ii) Implementation of the Official Languages Act, Official Languages Rules framed thereunder and the Annual Programme issued by the Department of Official Language.</p> <p>(iii) Work related to the holding of meetings of the Official Language</p>

				<p>Diploma or Certificate in Translation from a Government recognized institution.</p>	<p>Implementation Committee (OLIC) and any other work connected thereto.</p> <p>(iv) Follow up action on the minutes of the meetings of Official Language Implementation Committee, Hindi Salahkar Samiti, Central Hindi Committee etc.</p> <p>(v) Work relating to Hindi Teaching Scheme which inter-alia includes maintenance of Roster, its updating, nomination of officers/ employees to the various courses under Hindi Teaching Scheme and correspondence connected therewith.</p> <p>(vi) Work related to compilation and analysis of Quarterly Progress Report</p> <p>(vii) Organizing workshops, imparting training for preparation of Notings and Drafting in Hindi etc.</p> <p>(viii) Work relating to Committee of Parliament on Official Language</p> <p>(ix) Work relating to Town Official Language Implementation Committee (TOLIC)</p> <p>(x) Any other work assigned by Senior Officials.</p>
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### **OTHER TERMS AND CONDITIONS**

**A) AGE –**

1. The upper age limit will be considered on the closing date of the advertisement.
2. Relaxation in age for Person with Disabilities (PwDs), Jammu & Kashmir Migrants etc. will be allowed as per the instructions issued by the Government of India from time to time.

**B) COMPENSATION PACKAGE –**

Besides Basic Pay, VDA, Allowances, HRA / Lease, EPF, Medical, Gratuity, Insurance, Post – retirement facilities etc. are applicable as per Rules of the Company.

**C) SELECTION CRITERIA –**

Depending upon the number of applications SECI reserves the right to select the candidates through Written Test and Group Discussion + Interview or Group Discussion + Interview, as the case may

be. No correspondence will be entertained for non – calling of candidates for any of the selection process or for non – selection. The decision of SECI in this regard will be final and binding on all the candidates. Shortlisted candidates will be informed individually through Email/ website notification. The stages of selection process will be periodically displayed on website [www.seci.co.in](http://www.seci.co.in) and candidates are advised to visit the website from time to time.

**D) OTHER CONDITIONS –**

1. Indian Nationals only need to apply.
2. The Applications are to be submitted in the prescribed format uploaded on the website [www.seci.co.in](http://www.seci.co.in). Applications sent other than the prescribed method stands rejected.
3. Candidate should upload photograph and signatures as per sizes specified.
4. Application Fee of ₹1000/- per post is to be paid through online mode. SC / ST / PWD candidates are exempted from payment of application fee.
5. Candidates will be required to register before applying.
6. Fee once paid will not be refunded under any circumstances.
7. The crucial date for determining cut – off for age, qualification and experience will be as on the closing date of the advertisement.
8. The candidates should have minimum adequate qualification as on closing date. Unless specifically mentioned all qualifications must be full time qualifications from a UGC recognised Indian deemed University / institute. For permissible engineering branches in particular, disciplines are as mentioned below –

<b>Engineering Degree</b>	<b>Permissible Disciplines</b>
<b>Electrical</b>	Electrical, Electrical & Electronics, Engineering Power, Electrical – Instrumentation & Control.
<b>Electronics</b>	Electronics, Electronics & Instrumentation, Electronics & Communication, Electrical & Electronics, Electronics & Power.
<b>Energy</b>	Energy, Energy Systems, Energy Engineering, Energy Management, Renewable Energy, Energy Management & Energy Studies, Energy & Environment.
<b>Mechanical</b>	Mechanical, Industrial & Production, Industrial Engineering, Production Engineering, Power Engineering

9. The Email ID entered in the application form must remain valid for at least next one year. All future correspondence would be sent via E-mail only.
10. Candidates employed in Central / State Government/ Public Sector Undertakings/ Autonomous Bodies shall either forward their applications through proper channel or produce No Objection Certificate from their present Employer at the time of interview. All candidates will have to produce proper Relieving Orders from their last employer at the time of joining in case of selection.
11. In accordance with the SECI Recruitment Rules, in case of Departmental Candidates, the Upper Age will be relaxed by 10 years. They will also be extended relaxation of 10% in the qualifying percentage of marks in essential qualification and exemption from payment of application fees.
12. The candidates applying should ensure that they fulfil all eligibility conditions. Their admission at all stages is purely provisional. Mere issue of letter for Written Test or interview or for any stage

- of selection process will not imply that candidature has been accepted. Verification of Original Certificates will be done only at the time of Interview. The candidature of a candidate shall be cancelled at any point of time if the candidate is found not meeting the advertised eligibility criteria.
13. The prescribed qualifications / experience constitute minimum standards and mere possession of the same will not entitle a candidate for being considered for selection process. The Management reserves the right to increase or decrease the number of posts or consider for lower posts / grades or not to fill all or any of the notified positions or cancel recruitment process without assigning any reason thereof. Only shortlisted candidates who are found apparently eligible based on the notified specifications and the candidature given in their application form will be called for Written Test / GD / Interview, as the case may be.
  14. Minimum percentage of marks in the essential qualification as indicated above shall be aggregate of all semesters to be calculated taking average of all semesters / years, irrespective of the weightage to any particular semester / year by the Institute / University.
  15. Whenever CGPA / OGPA or Letter Grade in a Degree is awarded, equivalent percentage of marks unless not available should be indicated in the application as per norms adopted by the University / Institute. In case it is not available, decision of SECI shall be treated as final.
  16. Engineering Degree can be BE / B.Tech. / B.Sc. Engineering (04 year course). Candidates having Five Year BE / B.Tech. plus ME / M.Tech. integrated dual degree in Engineering in relevant discipline shall be treated at par with BE / B.Tech. / B.Sc. Engg.
  17. It may be noted that Admit Cards for Written test will not be sent by post. Candidates have to download the Admit Cards from the website **www.seci.co.in** only and follow the instructions specified in the Admit Cards.
  18. In case of Written Test, the same may be held at Delhi only.
  19. Candidates called for Personal Interview shall be reimbursed single return train fare from the place of mailing address (in India) to place of interview upon production of PNR / ticket. The fare shall be 2<sup>nd</sup> AC fare for the post at sr. no. 1 – 3 and 3<sup>rd</sup> AC fare for the post at sr. no. 4.
  20. Candidates belonging to SC / ST/ OBC and PwD category should possess Certificate in the prescribed format and validity as per the Government guidelines.
  21. Any canvassing directly or indirectly by the applicant shall disqualify his/her candidature.
  22. The candidature of the applicant is liable to be rejected at any stage of the recruitment process or after recruitment or joining, if any information provided by the candidate is found to be false or not found in conformity with the eligibility criteria mentioned in the advertisement.
  23. Higher Start may be considered in deserving cases.
  24. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and or an application in response thereto can be instituted only in Delhi and Courts at Delhi only shall have sole and exclusive jurisdiction to try any such cause/dispute.
  25. In case any dispute arises on account of interpretation in versions language other than English, English version shall prevail.
  26. **On line registration opens: 22.05.2018 and closes: 21.06.2018.**
  27. **ALL NOTIFICATIONS TO THE CANDIDATES WILL BE DISPLAYED ON THE WEBSITE [www.seci.co.in](http://www.seci.co.in) and ALL THE APPLICANTS ARE REQUESTED TO VISIT THE WEBSITE FROM TIME TO TIME TO GET UPDATES.**